APPLICATION FOR THE GRANT OR RENEWAL OF A FIREARM AND/OR SHOTGUN CERTIFICATE

PLEASE READ THE NOTES THAT ACCOMPANY THIS FORM CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

Please use black ink and write in **BLOCK CAPITALS** throughout, except when signing. A continuation form is provided at page 6 if you wish to provide any further information.

I am applying for (tick each box which applies) • Firearm certificate • **Shotgun certificate** □ Grant □ Renewal □ Grant □ Renewal Do you wish to apply for a shotgun certificate which will expire at the same time as your firearm certificate? \Box **Yes** \Box **No** PART A: Personal details. PART B: Personal health & medical declaration 1. Gender □ Male ☐ Female 10. Do you suffer from any medical conditions? Important: Read notes 5 & 6 before completion. **2.** Title 3. Surname ☐ **Yes** (If yes give details) □ No 4. Forenames (state all) 5. If you have at any time used a name other than that given in answer to questions 3 and 4 please complete below: Previous surname(s)..... Previous forename(s)..... a. Have you ever received treatment for depression or any 6. Home address other kind of mental health condition? ☐ **Yes** (If yes give details) a. Postcode b. Tel number c. Mobile number d. E-mail Any previous home addresses in the last 5 years? 11. Details of your GP / Specialist a. Name ☐ No (If yes please give details on page 2) **7.** Height b. Address 8. Date of Birth a. Place of birth b. Nationality.... 9. Occupation c. Postcode a. Work address d. Tel number e. E-mail b. Postcode c. Tel number

I give the police permission to contact my GP and/or specialist to obtain factual details of any medical history in respect of this application. This authority is valid for the life of the certificate(s).

I understand that my GP may share sensitive personal data with the police concerning my physical & mental health for the purpose of enabling the police to make a fully informed decision on my application & I hereby consent to this processing of my personal data.

PART C: Offences

Important : Please read note 1 before completion

12. Have you been con	nvicted of an	y offence (not including parking) or received a written caution?
□ Yes	□ No	
(If yes, give details of a received outside Great		s and/or formal written cautions, binding overs and spent convictions, including those
Date		Offence
Previous home addr	ess(es) fro	m the past five years:
Address 1		
		Postcode
From	To .	
Address 2		
		Postcode
From	То.	
Address 3		
		Postcode
From	To .	

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(If applying for a SHOTGUN certificate only go to part E)

PART D: Firearm details (if applicable).	
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	ı
If none write NONE here:	

Calibre Metric/Imperial	Туре	Make e.g. Winchester	Serial No	Reason e.g. Target, vermin (please provide land/club details)

14.	Details o	it firearm	s to be	acquired.	IMPORT	ANT: P	lease re	ead note 9	before c	completion

If none write NONE here:	

	, 	
Calibre Metric/Imperial	Туре	Reason e.g. Target, vermin (please provide land/club details)

Calibre Metric/Imperial	Quantity	Calibre Metric/Imperial	Quantity
a. Are the security arrangement			e provide details
□ cabinet	□ clamp	☐ gun room ☐ ot	her - please provide details
c. Is the security shared with a	nother certificate holder?	☐ Yes - please provide details	□ No
d. Ammunition storage – pleas	e provide details		

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PART E: Shotgun details (if applicable). 17. Details of shotguns currently held. If none write NONE here Action/Type Calibre/Bore or gauge **Serial No** Make 18. Details of current (or in the case of a grant, proposed) security arrangements a. Are the security arrangements at your home address? ☐ Yes ☐ No - please provide details b. Type of security: \Box cabinet \Box clamp \square gun room \square other - please provide details ☐ Yes - please provide details c. Is the security shared with another certificate holder?

CONTINUATION SHEET Please use this space for any additional information relating to parts A-E of this form:

DECLARATION

hereby apply for a	
□ Firearm certificate	□ Shotgun certificate
Firearms Act to knowingly or reckl certificate; the maximum penalty	on this form is true and I understand that it is an offence under section 28A(7) of the lessly make a false statement for the purpose of procuring the grant or renewal of a for which is six months' imprisonment and/or a fine. I understand that I will be subject to a by details will be held electronically.
Signature:	
Print name:	
Date:	
have enclosed FOUR identical phohotographic requirements.	otographs of a current likeness of me, the applicant. See note 2 and 3 for details of the
f the applicant is under 18 years	of age the following must be completed
□ Parent or □ Gua	rdian
Signature:	
Print name:	

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PART F: Referee details. Please write in BLOCK CAPITALS

Referee for firearm and/or shotgun certificates.

Please give details of a suitable person who has agreed to act as a referee for you.

See notes 11 and 12

1. Title
2. Surname
3. Forename(s)
4. Date of birth (if known)
a. Place of birth (if known)
5. Occupation
6. Home address
7. Home telephone number
a. Work telephone number
a. Work telephone number
a. Work telephone numberb. Mobile number
a. Work telephone number b. Mobile number c. Home e-mail

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PART F: Referee details. Please write in BLOCK CAPITALS

A second referee is **ONLY** required for a firearm certificate . See note 11

Please give details of a suitable person who has agreed to act as a referee for you.

1. Title
2. Surname
3. Forename(s)
4. Date of birth (if known)
a. Place of birth (if known)
5. Occupation
6. Home address
Postcode
7. Home telephone number
7. nome telephone number
a. Work telephone number
a. Work telephone number
a. Work telephone numberb. Mobile number
a. Work telephone number b. Mobile number c. Home e-mail
a. Work telephone numberb. Mobile number

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boxes)			Caribbean/Black British	
EQUALITY INFORMATION		African Caribbean		
1.				
1.	following questions.		Any other Black/African/Caribbean	
2.	Do you have a disability?	background, v	write in:	
	☐ Yes ☐ No			
	Prefer not to say	E. Other ethnic g	group	
_		Arab		
3.	What is your ethnic group?	Any other ethnic group, write in:		
A.	White			
	English	F. Prefer not to say		
	Welsh		,	
	Scottish	4. Gender		
	Northern Irish			
	British	Male Male	Female	
	Irish	Prefer not to say		
	Gypsy or Irish Traveller	5. What is your age group?		
	Any other white background, write in:			
		Age group	Tick	
В.	Mixed/multiple ethnic groups	66 and above		
	White and Black Caribbean	61-65		
	White and Black African	56-60		
	White and Asian	51-55		
	Any other mixed/multiple ethnic	46-50 41-45		
	background, write in:	36-40		
		31-35		
······	Asian or Asian British	26-30		
с. —		21-25		
	Indian	18-20		
	Pakistani	Under 18		
	Bangladeshi			
	Chinese	Prefer not to	say	
		Prefer not to	say	

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NOTES

Please read these **BEFORE** completing the form

FIREARM: Section 1 of the Firearms Act 1968 (as amended) applies to all firearms except:

- i. a shotgun;
- ii. an air weapon (unless declared specially dangerous');
- iii. prohibited weapons such as centre fire self-loading rifles, handguns, machine guns etc (unless specifically authorised).

SHOTGUN: Section 1(3)a of the Firearms Act 1968 (as amended) defines a shotgun as:

- i. a smooth bore gun (not being an air weapon);
- ii. having a barrel not less than 24" (60.96cm) and a bore less than 2" (5.08cm);
- iii. either having no magazine, or a nondetachable magazine incapable of holding more than two cartridges;
- iv. not a revolver gun.
- 1. You must not withhold information about any conviction. This includes motoring offences, binding overs, formal written warnings, cautions and convictions in and outside Great Britain, and (by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975) convictions which are spent under the 1974 Act. A conditional discharge and an absolute discharge both count as convictions for this purpose. Details of parking offences and fixed penalty notices do not need to be declared.
- 2. Applications must be accompanied by four identical photographs of you and sized 45mm x 35mm. The photographs must be full face and without a hat and must be a current true likeness. Ordinary passport style photographs are suitable for this purpose. A computer generated likeness is acceptable if it is full face, against a plain background and printed on good quality gloss or matt paper. If you are applying for both a firearm and a shotgun certificate you need only submit four photographs.
- **3.** One of the photographs must be signed in ink, on the back by you, the applicant.
- 4. Unless otherwise advised by the police, you should post or take the completed form together with the fee and photographs to the police firearms licensing department. In the case of an application for renewal of a shotgun certificate, the current certificate or a signed and dated recent copy should be included with the application.
- 5. Personal health and medical declaration. You must disclose any physical or mental health condition that may affect your ability to safely possess and use a firearm (including a shotgun). This includes for example epilepsy, stroke, stress related illness, depression, alcoholism, heart disease, cancer etc. If in doubt, consult your GP. The police may contact your GP and/or specialist to obtain factual details of any medical history in respect of your application.

- **6.** Where an application is successful a letter will be sent to your GP and, where there is good reason, a medical report may be required.
- Section 21 of the Firearms Act 1968 details restrictions on the possession of firearms and ammunition by those previously convicted of crime. From 14 July 2014 a person receiving a suspended sentence of a minimum duration of three months or more will be prohibited from possessing a firearm for five years from the second day after sentence.
- 8. To apply for both a **firearm certificate** <u>and</u> a **shotgun certificate** and to have them expire at the same time (coterminous certificates) you should complete the sections for firearm and shotgun certificates. The fee payable for such certificates may be less than the normal fee for the grant or renewal of a shotgun certificate if both of your application forms are dealt with at the same time.
- 9. (1) To acquire or possess firearms or ammunition under Section 1 of the Firearms Act 1968, you have to provide evidence that you have a good reason to do so. This applies to the grant, renewal or variation of a firearm certificate. This evidence can take several forms: permission to shoot over land or membership of a target shooting club, or a booking or invitation to go deer stalking are examples, but these are not exhaustive.

Section 1: Firearm Only

(2) Please provide the address of one area of land where you have permission to shoot, together with the name, address and telephone number of the person who has given you that permission or the details of a Home Office approved club of which you are a full member. **NB:** You will not necessarily be limited to shooting over that individual piece of land or at that club.

10. You must complete all parts of the form.

- 11. When applying for a **firearm certificate**, you should have gained the permission of <u>two</u> <u>people</u> who have agreed to act as referees for you. You must complete Part F (i & ii) with their details. When applying for a **shotgun certificate** you should have gained the permission of <u>one person</u> to act as a referee for you. You must complete part F (i) with their details.
- 12. The referee(s) who have agreed to act for you must have known you personally for at least two years and must be resident in Great Britain. Referees must not be a member of your family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and any references they agree to provide must be given freely and not on payment.
- 13. The equality monitoring information you provide in Part G aims to assist the force in meeting its duties as a Public Authority. The information will be kept separately from the application.