

SECTION 3

RANGE OFFICER ACTIONS ON AN UNINTENTIONAL DISCHARGE

DUTIES OF THE RO FOLLOWING THE UNINTENTIONAL DISCHARGE OF A FIREARM	
MANDATORY - Initial response	1. The nominated RO is the sole authority in deciding if the discharge of the firearm was unintentional. If the discharge is assessed as unintentional the RO is to: <ol style="list-style-type: none"> a. Stop, Stop, Stop all shooting under his control. b. Nominate a first aider and administer first aid as necessary c. Instruct the shooter involved to lay down the firearm and step back. d. Unload and clear all other firearms. e. Move shooters clear of the firing point f. Inform Range Control that an incident has occurred and request assistance: <ol style="list-style-type: none"> i. Armourer ii. Range Office first aider – in all cases iii. Medical services if deemed necessary 2. Administer first aid 3. Preserve evidence.
Secondary Response	1. Maintain control of the firing point and personnel attending. 2. Inform firer involved that they will not be permitted to shoot any further until the situation has been investigated. 3. The RO is to Prevent any interference with: <ol style="list-style-type: none"> a. Range laydown b. Firearm involved 4. Hand over the firearm, shooter, witnesses and the situation to NRA staff 5. NRA staff are to: <ol style="list-style-type: none"> a. Confiscate Membership Card, Shooter Competency Card. b. Obtain sample of ammunition being fired by the shooter involved
Follow Up	1. Assist NRA staff with incident management as required. 2. Liaise with NRA ref next of kin and notification. 3. Complete Accident/Incident Report form in the Range Office.

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