

# Model Privacy Notice

The following is a privacy notice under the General Data Protection Regulations legislation. It should be used in conjunction with the 'tick box' enable you to use their data.

- We are the XXX Club and we intend to use your data in all matters relating to:
  - The administration of membership of our organisation
  - Competitions entered
  - Ranges booked
  - Armoury purchases
  - Accommodation requested
  - Training courses
  - Events
- We collect your data via online submission and paper documents
- We will inform you before using your data for any other reasons
- Our lawful basis for processing is your written consent, any legal requirement and any contract entered into
- Our data retention periods follow the statutory guidelines. We may retain your information for longer during your membership.
- You have the right to:
  - Be provided with the data that we hold relating to you
  - Rectify / update the data
  - Ask us to remove your data
  - Restrict processing
  - Data portability
  - Object to our use of your data
  - Not to be subject to automated decision-making including profiling

We will comply within one month of your request. Please email [dataprotectionofficer@XXXXX.XXXXXX](mailto:dataprotectionofficer@XXXXX.XXXXXX) or call XXXXX XXXXXX and ask for the Data Protection Officer.