



Application for approval or renewal of approval by the Secretary of State for a rifle or pistol club

This form is divided into two parts. Part A is for completion by the secretary of the club applying for approval or renewal of approval. Part B is for completion by the Chief Officer of Police. A leaflet entitled **Firearms: Approval of Rifle and Pistol Clubs**, which explains the criteria which must be met in order to obtain approval, is available from the police. The criteria for rifle and pistol clubs in schools is also available from the police.

PART A: To be completed by club

1 Name of club	
2. Address of club	
3. Address(es) where club firearms are stored and arrangements for the safekeeping of any club weapons	
4. Club Secretary's name, address and daytime telephone number.	
5. Categories of firearm for which approval is requested (please tick appropriate categories)	Full bore rifles _____ Muzzle Loading pistols _____ Small bore rifles _____
6. Number of club members at time of application	
7. Details of ranges which the club uses regularly or to which it will have access	
Location of range	Category of firearms

NOTE: Applications by a civilian club for the inspection of a new range, and issue of a range safety certificate must be submitted through either the National Rifle Association or the National Small-bore Rifle Association.

If this is an application for renewal of approval, please also complete the following:

8. Category of firearm(s) for which the club is approved (please tick the categories you wish to retain):

Small Bore Rifles
Full Bore Rifles
Muzzle-loading pistols

9. Secretary of State's approval reference number (current) _____

I declare that the statements made above are true, and I hereby apply for the Secretary of State's approval.

Usual signature Date

Name in BLOCK CAPITALS

This form should now be submitted to the chief officer of police for the area in which the club's firearms are stored. If the club has no firearms, it should be submitted to the chief officer of police for the area in which the club operates.

PART B: To be completed by the chief officer of police

10. Force reference number

11. I confirm that:

either: a) i) the club meets the criteria for approval set out in the leaflet entitled **Firearms: Approval of Rifle and Pistol Clubs** published in March 1998;

or a) ii) the club meets the criteria for approval of schools clubs sent with the 'Dear Chief Officer' letter issued in March 1998;

and b) on the basis of the information available to me I consider that this club is suitable for approval by the Secretary of State.

If you cannot confirm either of the above statements, or if for any other reason you do not recommend that the Secretary of State should approve this club, please give your reasons in a separate covering letter.

Signature Date

Name in BLOCK CAPITALS

Rank Police Force

This form should now be submitted **by the police** to: Home Office, Firearms Section, Public Order & Police Co-operation Unit, 5th Floor, Queen Anne's Gate, London, SW1H 9AT