



1<sup>st</sup> March 2021

## **COVID SECURE PROCEDURES FOR THE USE OF NSC RANGES**

**30 March – 12 April 2021.**

1. From the 29th March 2021 outdoor sports facilities will be allowed to reopen. People will be able to take part in formally organised outdoor sports in accordance with guidance and procedures issued by NGBs.
2. This document details the procedures to be followed at the National Shooting Centre (NSC) and is in addition to normal range regulations, which remain extant and the authoritative document.
3. The safety of our shooters and staff remains our priority.
4. Persons travelling to Bisley are responsible for compliance with Covid-19 restrictions set by the Devolved Administrations including travel restrictions, in addition to any local Covid-19 restrictions applicable in their location
5. All personnel attending the National Shooting Centre (NSC) must undertake a self-assessment for any Covid-19 symptoms before travelling to Bisley. No one should leave home if they, or someone they live with, has symptoms of Covid-19.
6. If you are feeling unwell or have Covid-19 symptoms, please do not visit the National Shooting Centre (NSC), no matter how mild the symptoms. The NSC has put in place COVID-secure procedures throughout the camp. Please adhere to the various notices and instructions. You must maintain social distancing at all times, and practice regular hand hygiene throughout your time on site.
7. Any changes to Covid-Secure Procedures will be publicised via Notice Boards, NRA/NSC announcements and email to members.

## **COVID PROCEDURES AT THE NATIONAL SHOOTING CENTRE FOR CLUBS / RECREATIONAL SHOOTING**

### **GENERAL**

All personnel attending the National Shooting Centre are to:

- Adhere to Covid related signage with particular regards to social distancing and hand hygiene
- Sanitise hands regularly. Hand sanitising stations will be positioned in public areas and on each range.
- Observe social distancing in all areas.
- In order to be effective personal hand sanitiser must be >60% alcohol.



### **RANGE BOOKING PROCEDURE**

- All range use must be pre-booked on line and pre-paid.
- Range bookings must be attributed to an individual who is responsible for “Test and Trace” within the group.
- Affiliated Club Guest Days and probationary training are not permitted at this stage.
- Random Membership and SCC checks will be carried out on the range.

### **ARRIVAL AND RECEPTION**

Please note that Members are not permitted to enter the Range Office.

- The afternoon/evening prior to the booking lane allocations will be published on the website under the latest range information page (Due to GDPR all individual bookings displayed online will be identified by Bid No). Alternatively, please click the following link to view: <https://nra.org.uk/nra-bisley/ranges/latest-range-information/range-booking-lane-allocation/>
- Sign on sheets, Lane allocation, target controllers and radios will be available at the rear of the range office. **NOTE** - Radios annotated \*\* are shared and should only be handled by persons wearing protective gloves.
- ROs are to sign on to the range and assume responsibility for the conduct of their party.
- The Lane Allocation list will provide details of the allocated radio.
- Some radios will be issued for the whole day. Please note the allocation for the PM which will be indicated on the radio label.
- Radios allocated to private markers will be issued to the shooter who is responsible for liaison with their privately hired marker.
- Personal radios will be on the table inside zip lock bags, please do not remove the radio from the bag.
- Radios are to be returned to the rear of the range office.

### **IF YOU NEED TO SPEAK TO A MEMBER OF THE RANGE OFFICE STAFF**

Social distancing is to be observed at all times.

- A queueing system will be in place.
- Please observe the 2m separation rule whilst you are waiting.

### **PLEASE DO NOT:**

- Enter the range office.
- Attempt to speak over or under the protective screen.
- Attempt to pay with cash.

### **PLEASE DO:**

- Wear gloves



- Present FACs open on the relevant page
- Pay by card
- Have your membership and SCC card readily available if asked

#### **FIREARMS AND AMMUNITION PURCHASE**

- Protective gloves are to be worn by all parties involved in armoury transactions.
- Ammunition may be purchased on a “click and collect” basis.
- NSC firearms are not available for hire during this period.
- Personal firearms are to be sanitised prior to returning to the Armoury.

#### **ON THE RANGES THE FOLLOWING PROCEDURES ARE TO BE ADHERED TO:**

- Prior to arrival look on line to identify your lane allocation.
- On arrival at Bisley the RO must go directly to the rear of the Range Office to collect a radio and sign on to the range. All other members of the party must go directly to the range. Face to face contact should be avoided.
- Sanitise all range surfaces and equipment with the sanitiser and wipes provided. This process must be repeated if shooters are rotated.
- Turning Target controllers will be provided in sanitised zip lock bags. Please do not remove the controllers from the bags.
- Radios and Target Controllers are to be sanitised before they are handed over to another shooter.

#### **YOU MUST STAY 2 METRES APART FROM PEOPLE YOU DO NOT LIVE WITH**

- You may populate firing points on Stickledown and Century Ranges with two shooters, face coverings are to be worn on the firing point.  
**Note** - On Short Siberia:
  - o covered firing points, only one bench per firing point may be used
  - o One shooter per lane on all other lanes.
- The RO is responsible for ensuring that Covid procedures and social distancing is observed.
- On enclosed ranges with covered firing points (All GR&P Ranges) only shooters and sufficient range staff to ensure safety are permitted to enter the range. All remaining shooters are to wait outside of the range and observe social distancing whilst doing so. If 2m spacing cannot be maintained, inside or outside, face coverings are to be worn.
- On multi bay GR&P Ranges shooters are not permitted to move between bays. Entrance to each bay is to be via the designated door.
- On the firing point Shooters are to attract the attention of the RO by raising a hand, they are not to call out.
- Shooters are responsible for declaring their own firearm clear. They are to carry out a 3 point check:
  - o On the face of the bolt
  - o In the chamber
  - o In the magazine housing



**NATIONAL  
SHOOTING CENTRE  
BISLEY**

Chief Executive: **ANDREW MERCER**



A declaration of “**Clear**” is to be made to the RO who may conduct a secondary check from a safe distance.

- The RO is to operate from behind the shooter and avoid being directly alongside.
- ROs must have a face covering available for use should they be required to approach a shooter.
- Communication with NSC staff, including range control, should be via personal radio or telephone.
- In the event of a fault on target equipment the shooter is to report the fault via personal radio, unload, fit breech flag and move away from the equipment whilst it is repaired/adjusted.
- In the event of a firearm fault/malfunction the firearm is to be made as safe as possible laid flat pointing at the target and the armourer tasked. The firearm is not to be left on a bipod.

**ON NO ACCOUNT MUST A LOADED FIREARM BE REMOVED FROM THE RANGE**

- In the event of an injury please inform the range office via personal radio. NSC staff will respond as normal and assess the situation. Follow up action will depend on the severity of the situation. Minor bumps, scrapes and cuts will be self-help, sterile dressings may be provided by the NSC.

**IN THE BUTTS - MARKING OF TARGETS**

- The target marker is to sanitise all surfaces on arrival in the Butts. The process is to be repeated on any changeover of the marker.
- Sanitising fluids, wipes and protective gloves will be available for use by the target marker.
- On entering, exiting and during any movement away from the allocated target, face coverings are to be worn.
  - o **Note – Face coverings are to be worn at all times within Short Siberia Butts**
- On Gallery Ranges each individual marker will be allocated a single target and must not swap targets with colleagues.
- Marking equipment such as patches, marker boards etc are not to be shared.
- Social distancing is to be observed in the Butts. If a separation of 2m spacing cannot be maintained face coverings are to be worn.

**ON COMPLETION OF THE SHOOT:**

- The RO should inform the range office via personal radio.
- The club/group/individual are responsible for ensuring that all surfaces and equipment, on the range and in the Butts, is sanitised prior to departure.
- All contaminated PPE and wipes are to be disposed of in the bin provided, the bag will be sealed by NSC staff.



Annexes:

- A. Range Specific Procedures -Melville Range
- B. Range Specific Procedures - Cheylesmore Range
- C. Range Specific Procedures – Butt Zero
- D. Range Specific Procedures – Short Siberia Range
- E. Range Specific Procedures – Winans Range including the Zero Range
- F. Range Specific Procedures – Chobham Ridge Range



**ANNEX A TO  
NSC COVID SECURE PROCEDURES  
DATED 1 MARCH 2021**

**Range Specific Procedures for MELVILLE RANGE**

**Please ensure that you have read and understand NSC Covid secure procedures.**

**Only Shooters and sufficient range staff to ensure safety are permitted on the range.**

- **Sanitise** surfaces and controllers on arrival and prior to departure
- No movement between Bays
- **50m** all targets may be used
- **25m** odd no targets may be used.
- Communal rooms out of bounds
- Group kettles/burco boilers/refreshments are not permitted
- Gazebos will not be provided at the 25m firing point.

**SOCIAL DISTANCING OF 2m IS TO BE MAINTAINED THROUGHOUT.**

**CONTAMINATED PPE AND WIPES ARE TO BE DISPOSED OF IN THE BIN PROVIDED, THE BAG WILL BE SEALED BY NSC STAFF.**

**THE RO IS RESPONSIBLE FOR ENSURING THAT COVID PROCEDURES AND SOCIAL DISTANCING IS OBSERVED.**



**ANNEX B TO  
NSC COVID SECURE PROCEDURES  
DATED 1 MARCH 2021**

**Range Specific Procedures for CHEYLESMORE RANGE**

**Please ensure that you have read and understand NSC Covid secure procedures.**

**Only Shooters and sufficient range staff to ensure safety are permitted on the range.**

- **Sanitise** surfaces and controllers on arrival and prior to departure
- The Cheylesmore Club Room and Classroom are out of bounds.
- Alternate targets are to be used
- Group kettles/burco boilers/refreshments are not permitted

**SOCIAL DISTANCING OF 2m IS TO BE MAINTAINED THROUGHOUT.**

**ALL CONTAMINATED PPE AND WIPES ARE TO BE DISPOSED OF IN THE BIN PROVIDED, THE BAG WILL BE SEALED BY NSC STAFF.**

**THE RO IS RESPONSIBLE FOR ENSURING THAT COVID PROCEDURES AND SOCIAL DISTANCING IS OBSERVED.**





**ANNEX C TO  
NSC COVID SECURE PROCEDURES  
DATED 1 MARCH 2021**

**Range Specific Procedures for BUTT ZERO**

**Please ensure that you have read and understand NSC Covid secure procedures.**

**Only shooters and sufficient range staff to ensure safety are permitted on the range floor.**

- **Sanitise** surfaces and controllers on arrival and prior to departure.
- Hard targets are not permitted during this period.
- Persons waiting to shoot are to remain at the rear of the range maintaining social distancing throughout.
- Spacing between shooters is to be maintained by using alternate targets.

**SOCIAL DISTANCING OF 2m IS TO BE MAINTAINED THROUGHOUT.**

**ALL CONTAMINATED PPE AND WIPES ARE TO BE DISPOSED OF IN THE BIN PROVIDED, THE BAG WILL BE SEALED BY NSC STAFF.**

**THE RO IS RESPONSIBLE FOR ENSURING THAT COVID PROCEDURES AND SOCIAL DISTANCING IS OBSERVED.**



**ANNEX D TO  
NSC COVID SECURE PROCEDURES  
DATED 1 MARCH 2021**

**Range Specific Procedures for SHORT SIBERIA RANGE**

**Please ensure that you have read and understand NSC Covid secure procedures.**

**Only shooters and sufficient range staff to ensure safety are permitted on the range floor.**

- **Sanitise** surfaces and controllers on arrival and prior to departure.
- On covered firing points, only one bench per firing point may be used.
- All other firing points may only be populated by a single shooter
- **Face coverings** are to be worn in the Butts at all times. This includes shooters that are self-marking.
- One marker per target
- On arrival at the allocated target frame the marker/shooter must wipe down the parts of the frame that will be touched regularly. Protective gloves will be available in the Butts.
- Target markers are not permitted to move around the Markers' Gallery.

**DURING FIRING ALL MOVEMENT IN THE BUTTS AREA IS TO BE UNDER THE MANTLET**

**SOCIAL DISTANCING OF 2m IS TO BE MAINTAINED THROUGHOUT.**

**ALL CONTAMINATED PPE AND WIPES ARE TO BE DISPOSED OF IN THE BIN PROVIDED, THE BAG WILL BE SEALED BY NSC STAFF.**

**THE RO IS RESPONSIBLE FOR ENSURING THAT COVID PROCEDURES AND SOCIAL DISTANCING IS OBSERVED.**



**ANNEX E TO  
NSC COVID SECURE PROCEDURES  
DATED 1 MARCH 2021**

**Range Specific Procedures – WINANS RANGE (INCLUDING ZERO RANGE)**

**Please ensure that you have read and understand NSC Covid secure procedures.**

**Only shooters and sufficient range staff to ensure safety are permitted on the range floor.**

- **Sanitise** surfaces and controllers on arrival and prior to departure.
- **Face coverings** are to be worn in the Zero Range at all times
- On completion of their shoot shooters are to remove their own targetry.
- Maximum of 4 x shooters are permitted in the Zero Range.

**Winans Bay A**

- **Sanitise** surfaces and controllers on arrival and prior to departure.
- Hard targets are not permitted during this period.
- Persons waiting to shoot are to remain at the rear of the range maintaining social distancing throughout.
- All targets may be used.

**Winans Bay B**

- **Sanitise** surfaces and controllers on arrival and prior to departure
- All targets may be used

Group kettles/burco boilers/refreshments are not permitted

**SOCIAL DISTANCING OF 2m IS TO BE MAINTAINED THROUGHOUT.**

**ALL CONTAMINATED PPE AND WIPES ARE TO BE DISPOSED OF IN THE BIN PROVIDED, THE BAG WILL BE SEALED BY NSC STAFF.**

**THE RO IS RESPONSIBLE FOR ENSURING THAT COVID PROCEDURES AND SOCIAL DISTANCING IS OBSERVED.**



**ANNEX F TO  
NSC COVID SECURE PROCEDURES  
DATED 1 MARCH 2021**

**Range Specific Procedures – CHOBHAM RIDGE RANGE**

**Please ensure that you have read and understand NSC Covid secure procedures.**

**Only 5 x shooters plus sufficient range staff to ensure safety are permitted to attend the range.**

- **Sanitise** surfaces and controllers on arrival and prior to departure.
- Persons waiting to shoot are to remain at the rear of the range maintaining social distancing throughout.
- Travel to the range will be by private vehicle.
- A maximum of 2 shooters plus the NSC RCO will be permitted on the firing point at any one time.
- Face coverings are to be worn on the firing point
- Movement onto, and off of, the firing point is to be controlled by the NSC RCO.
- NSC shooting mats will be available for the use of an individual and are to be sanitised at the end of the session.
- Group kettles/burco boilers are not permitted.

**SOCIAL DISTANCING OF 2m IS TO BE MAINTAINED THROUGHOUT.**

**ALL CONTAMINATED PPE AND WIPES ARE TO BE DISPOSED OF IN THE BIN PROVIDED, THE BAG WILL BE SEALED BY NSC STAFF.**

**THE RO IS RESPONSIBLE FOR ENSURING THAT COVID PROCEDURES AND SOCIAL DISTANCING IS OBSERVED.**