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|  |  | **Generic Covid-19 Risk Assessment Template for an Indoor Target Shooting Range March 2021** Background – indoor ranges and club premises. Protocols and procedures will vary to reflect the individual characteristics of each indoor range- each Club will need to tailor the risk assessment accordingly. Premises fitted with an air conditioning system will require specialist advice and risk assessment.Limiting face to face interactions on the range will reduce the risk of transmission. An effective air extraction system may increase the risk of aerosol transmission of Covid-19 down range. Underground premises without doors and windows should remain closed. The size and shape of the premises will determine how the range operator can control the number of people accessing the range to comply with social distancing. Limiting the time that users and range officers spend in the premises and on the range will reduce the risk of transmission. Prohibiting the use of non-essential parts of the premises (social areas, kitchens etc.) will reduce the risk of transmission.WC facilities will require separate risk assessment to reduce the risk of transmission.Eliminating the use of shared equipment will reduce the risk of transmission.Range maintenance including cleaning and removal of lead/dust/hazardous materials should be subject to a specific Covid-19 risk assessment. **Range Operators should comply with Devolved Administration and local Covid-19 guidelines including restrictions/lockdown(s).**  |  |  |  |
| Serial  | Hazard  | Controls | Risk Rating  | Additional Controls  | Final Risk Rating  |
|  | Transmission of Covid-19 –individual to individual  | * Limit numbers accessing the facility based on size of premises ; apply 100 sqft per person (England guideline provided as an example)
* Use a booking system/squad shooters / Limit number of bays/apply social distancing
* Operator should implement a Covid-19 Notice (refer NRA Competitions Procedures example which may be edited to suit) to comply with Health Authority guidelines applicable in England/Scotland/NI/Wales
* Users should only handle their own firearm /ear protection/eye protection/fired brass/spotting scopes etc. (unless users are in the same household)
* Club/range operator is responsible for providing Covid-19 compliant hygiene products (wipes/gels) and/or hand washing facilities & encourage users to use them frequently
* Use of face coverings/masks whilst inside the facility is recommended, particularly if ventilation is poor
* Temperature check users at entry to range facility
* Users to make Covid-19 declaration & provide data for contact tracing
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| 2. | Transmission of Covid-19 –contact with materials/surfaces | * Limit cash transactions, use contactless payments (with cleaning regime for Point Of Sale device)
* Implement socially distant process for managing entries on FAC
* Implement on-line attendance/range use log
* Implement Covid-19 cleaning regime for all contact points, doors/switches etc.
* De clutter range – remove unnecessary furniture etc. to facilitate cleaning
* Remove fabric towels/dishcloths in toilet/kitchen areas and replace with paper single use together with disposal process
* Implement cleaning process for firing points/bays based on design and risk assessment
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| 3. | Transmission of Covid-19 – equipment  | * Implement Covid-19 cleaning regime for all equipment used pre and post shooting activity
* Any shared equipment (club rifle ), target systems, etc. should be cleaned basis item specific risk assessment
* Remove shared club equipment (ear defenders, mats, eye protection etc.)
* Implement process to safely clear/remove unwanted brass (Rim Fire etc.) See Serial 4 hazardous waste
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| 4. | Transmission of Covid-19 – premises  | * Understand range ventilation (outdoor air) system, refer to installer/specialist advice and follow Country published guidelines. Good ventilation is recognised as the primary measure to control the risk of airborne disease transmission. (WHO/SAGE)
* Produce site specific risk assessment-focus on “pinch points”, spaces with no/limited ventilation, common areas
* Assess adequacy of on- site hygiene/handwashing facilities and provide alternatives if needed (refer Serial 1 )
* Develop site specific procedures; entry/exit routes, car parking and waiting area to enable social distancing
* Develop site specific measures to improve ventilation; open doors and windows to allow outside air into the premises
* Develop site specific procedures for access to armoury, firearm and ammunition handling/sales
* Develop new range inspection and maintenance procedures to comply with Covid-19 guidelines for handling materials
* Develop Covid-19 cleaning procedures for preparation of facility before shooting, interim between details and close down procedure.
* Where applicable conduct risk assessment and implement enhanced cleaning of WC facilities including cleaning of door handles, taps, toilet seats etc.
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| 5. | Transmission of Covid-19 to others-documentation  | * Attendance records should be available to support local track and trace procedures
* Retain Covid-19 declarations made by users
* Separate Risk Assessment required for third parties accessing the premises (cleaner, maintenance, electrician etc.)
* Risk assessment/method statement should be documented and include name(s) of responsible officers, signature and date.
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| 6. | Transmission of Covid-19 - safety procedures  | * Adapt existing range safety procedures to comply with Covid-19 guidelines; ammunition or firearm failure that requires intervention by Range Officer or Club Armourer
* Review existing procedures for handling hazardous materials in the facility (lead, unburnt propellant) and align with Covid-19 guidelines applicable to materials/hard surfaces etc.
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