

**National Rifle Association**  
**Policy on the Publication of Information**  
**Adopted by Council on 9 December 2023**

**1. Background**

- 1.1 The National Rifle Association (the "Charity") is a registered charity. Trustees of the Charity recognise the importance of being accountable, open and transparent and the contribution that this makes to good governance. However, there will be times when the best interests of the Charity, obligations of confidentiality or other relevant factors mean that the Trustees cannot provide all the information that might be requested of them. It is also important that people understand that they can raise an issue or complaint in the knowledge that it will be discussed in confidence and good faith, without being concerned that details of the matter will be released to third parties. The Charity also needs to be able to engage frankly and openly with third party stakeholders.
- 1.2 The Charity is not subject to the Freedom of Information Act as it is not a public body. It is subject to the UK General Data Protection Regulation.
- 1.3 This Policy sets out the factors the Charity takes into account when deciding whether to publish information.

**2. Statutory Filings**

- 2.1 The Charity publishes a Trustee Annual Report each year including the consolidated accounts of the Charity. The Annual Reports are published on the Charity's website and filed with the Charity Commission here: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/219858>
- 2.2 The Charity has a wholly-owned subsidiary, The National Shooting Centre Limited ("NSC"), which files annual accounts at Companies House. The accounts are available here <https://find-and-update.company-information.service.gov.uk/company/03525563>

**3. Annual Meetings**

- 3.1 The Charity holds an Annual General Meeting each year, which is open to all full members of the Charity. The Charity holds a Bisley General Meeting during the Annual Prize Meeting (known as The Imperial Meeting) in July each year, which is open to everyone. The Charity publishes the proceedings of each meeting on its website.
- 3.2 NSC holds an annual general meeting each year, which is open to everyone as part of its engagement with stakeholders. NSC publishes the proceedings of each meeting on its website.

#### **4. General Council Meetings**

- 4.1 The General Council of the Charity is the representative body of the members of the Charity and meets three times each year. The Charity publishes the minutes of each meeting on its website. The briefing papers provided to members of General Council for the purposes of that meeting are not published and members of General Council sign a confidentiality undertaking as part of joining General Council.
- 4.2 The Charity sends an email to members 30 days in advance of each meeting of General Council. The email invites members to send questions to their representative on General Council for consideration at the meeting. Members of General Council respond to the member after the meeting with the results of the discussion at General Council.

#### **5. Council Meetings**

- 5.1 Council is the body of Trustees with ultimate control of the activities of the Charity. Council meets at least 6 times each year, with a Confidential Session and an Open Session at each meeting. Council meets at other times as needed to deal with special items of business.
- 5.2 The Charity publishes the minutes of the Open Session of each Council Meeting on its website. The Charity does not publish the minutes of the Confidential Session of each Council Meeting.
- 5.3 The Charity does not publish any of the briefings or other documents provided to members of Council for either session of its meetings.

#### **6. Third-Party Documents**

- 6.1 The Charity receives documents from third parties as part of its engagement with stakeholders and in the course of carrying out its charitable activities. This includes documents from individuals, local government authorities, the Charity Commission, Members of Parliament, the Health & Safety Executive, the Ministry of Defence as well as police and other emergency services.
- 6.2 The Council does not routinely publish any of those documents. It may publish extracts or summaries where it is in the best interests of the Charity to do so e.g. to provide information to members and the public on key topics. Publication is subject to any restrictions or redactions the third party may require or which Council considers to be in the best interests of the Charity. The Charity takes this approach to promote full and frank engagement with third parties.

#### **7. Limitations on Disclosure**

- 7.1 There are a number of factors that may restrict the publication of information. For example:
  - (a) the Charity does not publish information that could prejudice the safety of its staff;

- (b) some information is by its nature private to the individuals concerned;
- (c) information may be confidential for legal, commercial or contractual reasons or because it could prejudice action that the Charity is planning to take;
- (d) the cost of disclosure, whether in time or money may be disproportionate to the public benefit of providing the information; and
- (e) the Charity does not disclose internal working papers that address future plans, except as part of a consultation process.

## **8. Subject Access Requests ("SARs")**

- 7.1 The Charity provides information to individuals who submit SARs in accordance with Article 15 of the UK General Data Protection Regulation and the guidance published by the Information Commissioner's Office.

## **9. General**

The Charity maintains a website as well as pages on social media platforms to provide information of interest to both members and the wider public. The Charity also uses direct emailing to all members on matters of general interest, and to specific categories of members in relation to issues relevant to them.