

V1 (2025)

# Chief Range Officer (CRO)

**Remember – your primary responsibility is SAFETY**

## Start and End of the day

### CRO Briefing

- Collect radio, squadding list and any specialist kit (e.g. shot timers)
- Note the day's shooting timings and radio protocols

### Open the Range / Bay

- Brief your range crew (list of crew available online, link sent in email)
- Allocate your crew to appropriate tasks (e.g. someone with limited mobility might need to spend some or all of their time running the box)
- Ensure you have the appropriate targets for the events you are running, stapleguns and staples, a copy of the current GR&P Handbook, all relevant RO Crib Cards for your events and an overlay scoring gauge
- Make sure all range equipment is working
- Report any problems to the Meeting Director / Range Office as appropriate

### End of Day

- Pack range kit and unused targets back into storage boxes, leave range tidy
- Take any uncollected scorecards to Stats

## Running the Range

- Identify any inexperienced competitors and make sure your crew provide them with appropriate support
- You may have competitors who aren't on the squadding list. On-the-day entries will have scorecards with an NRA stamp on them; please fit them in if you can but squaddled competitors have priority
- ROs should score when possible but you can ask competitors to score each other if necessary; obviously no-one should score their own target
- If there is any uncertainty over a shot value, use an overlay gauge first (**HB B8.5.1**)
- If a competitor formally challenges a score, follow the Handbook procedures (**HB B10**)
- Be aware of potential procedural errors (both general and event specific) – apply a Procedural Penalty (**HB A3.7**) if necessary / appropriate
- Check scorecards before signing and ensure they are collected by an RO before the competitor leaves the range – even if they are DNF / DQ / etc.

## Key Safety Points

- Eye and ear protection **MUST** be worn **AT ALL TIMES** while on or near the firing line – ROs must lead by example
  - On ranges with steel plates, eye protection **MUST** be worn **EVERYWHERE** on the range
- When competitors arrive on the firing point, they must not unbag until you tell them to
- Unbagging and bagging must be under 1-1 RO supervision and each firearm must be confirmed clear by the RO
- Uncleared firearms must NOT be held muzzle up
- **NEVER** allow anyone to go forward in front of an uncleared firearm
- Firearms must be cleared in accordance with the procedures in the Handbook (**HB A3.2.8**)

## Incident Management

- If a competitor drops a firearm, it must be recovered under RO supervision. Move people away from the muzzle direction, then have the competitor move the gun to point towards the backstop, then pick it up and prove it clear. If it was loaded, DQ the competitor (see below)
- If a firearm has malfunctioned and cannot be cleared, place the gun on the ground or a bench pointing downrange and call for the NRA Armourer. The range/bay must remain closed until the firearm is cleared
- If anyone is injured, stop the range and manage the incident. If local first aid is insufficient, call the NRA Range Office for support. If the injury is serious, also call 999 and inform the Range Office that you have done so. The range/bay must remain closed until the incident is resolved
- If anyone commits a serious safety violation (**HB A4.11**), or commits a serious disciplinary offence you should Disqualify (DQ – **HB A4.14**) them from the event; submit their scorecard marked DQ and inform the Meeting Director. If the offence may be sufficient to warrant Expulsion (**HB A4.15**) from the meeting the Meeting Director will handle this